

To

From :

Karvy Consultants Limited
Karvy House
46, Avenue 4
Street No. 4
Banjara Hills
Hyderabad 500 038

Sir,

Change of Address in Folio No. _____

I hereby notify change in my address and request you to take my following new address on your record :

Kindly confirm having changed my address as above.

Yours faithfully

(Signature)